

Revised: 01/05/2016

**FIDELITY GUARANTEE CLAIM FORM**

ANSWER ALL QUESTIONS FULLY AND CORRECTLY. FAILURE TO DISCLOSE ANY INFORMATION OR GIVING FALSE INFORMATION MAY RESULT IN THE CLAIM NOT BEING PAID.

INSURED: Name..... Policy No.....
 Address..... Occupation.....
 Email address Telephone (bus).....
 Contact Person Position.....
 Mobile

1. Address at which the loss occurred

2. When did the loss or damage occur? Date (s).....
3. Name of Suspect and last known address
4. Describe fully how the loss occurred
5. When and how was the loss discovered.....
6. How was the loss perpetrated and concealed
7. What system of supervision and checks were in place
8. Have you previously suffered a similar loss?Full description of previous claims/loss
9. Has there been a previous irregularity by Defaulter if so state nature
10. Have you instituted recovery against the suspect?If so, how much? \$.....
11. State in detail or other remuneration due to the Suspect
12. Has the Suspect, to your knowledge, have any property, movable or immovable if so give details.....
13. What is your estimate value of the loss ? \$.....
14. Give details of how this amount was arrived at (Attach Schedule).....

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15. Has the amount of loss been certified by the Accountants/ Auditors if so attach report

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16. Is the loss insured under any other policy or secured in any other manner other than by this policy?

If so, give full particulars

17. Was the loss or damage reported to the police? If not, why not?

If so, when and where Police reference no.

I/We warrant the truth of the answer to the above questions and I/We declare that no information has been withheld and that the amount claimed represents my/our loss arising from the above stated occurrence.

WARNING: INSURANCE FRAUD IS A CRIME

SIGNED AT ON

SIGNATURE OF INSURED

If signing on behalf of Insured state capacity:.....

THE ISSUE OF THIS FORM IS NOT AN ADMISSION OF LIABILITY

(Please send completed form to NicozDiamond Insurance, Insurance Centre, 30 Samora Machel Avenue or the nearest NicozDiamond Branch or your Broker)